

**CHINO HILLS LITTLE LEAGUE  
TEAM RESPONSIBILITIES AND EVENTS**

**Name**

**Phone #**

**Coordinate Fundraiser – \_\_\_\_\_**  
(Distribution of fundraiser and collection and delivery of money by due date)

**Coordinate Opening Day volunteers and Gift Basket - \_\_\_\_\_**  
(2 volunteers needed for opening day to work 2-3hr shifts, creating a gift basket to be auctioned on opening day)

**Obtaining Team Sponsors – \_\_\_\_\_**  
(Finding a business and/or individual who will sponsor our team for a tax deductible \$150.00 contribution)

**Coordinate Uniform Distribution– \_\_\_\_\_**  
(Pick up uniforms on designated date and place; order names and number for team shirts if needed, collect money for additional uniform needs, distribute uniform)

**Obtain Team Banner – \_\_\_\_\_**  
(Locate and order banner, collect money, ensure correct spelling of players names, numbers, and sponsor should be on banner, make sure banner is brought and displayed at each game. Team banner must be ready for team picture on 2/25)

**Coordinate snacks/drinks for players – \_\_\_\_\_**  
(Set up list of parents who will provide a snack and drink for each player at each game.)

**Organize volunteers for field snack bar – \_\_\_\_\_**  
(Set up the list of parents to work in the snack bar)

**Coordinate season parties – \_\_\_\_\_**  
(Organize season parties and end of the season party including obtaining coaches awards)

**Coordinate team pictures – \_\_\_\_\_**  
(Prepare team for picture day, pick up and distribute pictures)

**Preparation of Field – \_\_\_\_\_**  
(Prepare the field for each game including chalking baselines and proper maintenance of field)

**Dugout Coach – \_\_\_\_\_**  
(Organize dugout prior to each game by setting up equipment in the dugout at the beginning and end of each game. Remain in dugout throughout the game to ensure the safety of the players, prepare each player for the field, and monitor-batting lineup)

**Official Scorekeeper – \_\_\_\_\_**  
(Keep official score in the league provided scorebook at each game, includes monitoring innings pitched, etc, parent should have some knowledge of how to keep official score)

**(There may be additional responsibilities and events throughout the season)**

The following is included in the registration fee: uniform (pants, shirt, cap), trophy, and one team picture. Any additional costs will be distributed between all parents (i.e. name on shirts, banner, parties, coaches awards). The team mom will be responsible for managing all the above responsibilities and coordinating with the league representatives.